

# Crawley Borough Council

## Agenda of the Full Council

To: The Mayor and Councillors

You are summoned to attend a meeting of the **Full Council** which will be held in **Committee Rooms A B & C - New Town Hall**, on **Wednesday, 19 July 2023 at 7.30 pm**

Nightline Telephone No. 07881 500 227



**Chief Executive**

Please contact Democratic Services if you have any queries regarding this agenda.  
[democratic.services@crawley.gov.uk](mailto:democratic.services@crawley.gov.uk)

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### **Duration of the Meeting**

If the business of the meeting has not been completed within two and a half hours (normally 10.00 pm), then in accordance with Council Procedure Rule 2.2, the Mayor will require the meeting to consider if it wishes to continue for a period not exceeding 30 minutes. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.

If required, following the meeting's initial extension, further votes may be taken to extend the meeting by periods not exceeding 30 minutes in each case. Once the vote to extend falls then the guillotine will come into effect.



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The Boulevard  
Crawley  
West Sussex  
RH10 1UZ

The order of business may change at the Mayor's discretion

## Part A Business (Open to the Public)

	Pages
<b>1. Apologies for Absence</b>	
To receive any apologies for absence.	
<b>2. Disclosures of Interest</b>	
In accordance with the Council's Code of Conduct, councillors are reminded that it is a requirement to declare interests where appropriate.	
<b>3. Minutes</b>	7 - 30
To approve as a correct record the minutes of the meeting of the Full Council held on 26 May 2023.	
<b>4. Communications</b>	
To receive and consider any announcements or communications, including any additional Cabinet Member announcements.	
<b>5. Public Question Time</b>	
To answer public questions under Full Council Procedure Rule 1.1-E. The questions must be on matters which are relevant to the functions of the Council, and should not include statements.	
One supplementary question from the questioner will be allowed.	
Up to 30 minutes is allocated to Public Question Time.	
<b>6. Consideration of Full Council Recommendations and Call-In Decisions</b>	31 - 96
To consider any recommendations before the Full Council or items which have been Called-In.	
<i>NB In advance of the meeting Political Groups will identify which recommendations they do not wish to reserve for debate.</i>	
<b>7. Interim Appointments of Acting Chief Executive, Head of Paid Service, Returning Officer and Electoral Registration Officer (Recommendation 5)</b>	97 - 98
The Full Council is asked to report CE/064 that seeks interim appointments of Acting Chief Executive, Head of Paid Service, Returning Officer and Electoral Registration Officer	

**8. Appointment of an Independent Member of the Audit Committee (Recommendation 6)**

To consider report FIN/628 of the Head of Corporate Finance (*To Follow*) (Recommendation 6)

**9. Notification of Decision Taken Under Special Urgency and Protected from Call-In (Recommendation 7)**

In line with the Council's Constitution, namely Call-In Procedure Rule 8.3 and Access to Information Procedure Rule 16.4(d), the Full Council is required to be informed when the Chief Executive has protected a decision from Call-In and when the Special Urgency procedures have been used.

The Leader took the following three decisions which were protected from Call-In (in accordance with Call-In Procedure Rule 8). Two of those decisions were also taken under the Special Urgency decision making powers set out in the Access to Information Procedure Rule 16.4.

The first decision, which was taken on 26 April 2023, was to award the contract for the waste vehicle replacement programme. This decision was protected from Call-In to ensure there were no delays in ordering the vehicle to safeguard the vehicle delivery timescales were met whilst also guaranteeing against any further cost increase particularly with known supply chain issues and cost increases. The decision was reported in Councillors' Information Bulletin [IB/1179](#).

The second decision, which was taken on 28 April 2023, was to add £210k to the capital programme for the Benefits online system and Document Management System funded from the Wellbeing Reserve set up for that purpose. This decision was taken under the Special Urgency provisions and protected from Call-In to ensure there were no significant delays in the implementation of the project as the approved framework for the procurement would have expired. The decision was reported in Councillors' Information Bulletin [IB/1179\(a\)](#).

The third decision, which was taken on 28 April 2023, was to enter into a Deed of Variation for the Sport and Leisure Management Contract and approve the continuation of contract as a future option for the sport and leisure management contract, along with associated costs. This decision was taken under the Special Urgency provisions and protected from Call-In to ensure the continued delivery of the sport and leisure service and ensure income generation for the Council. The decision was reported in Councillors' Information Bulletin [IB/1179\(a\)](#).

**RECOMMENDATION 7**

The Full Council is requested to note the use of the Special Urgency and Protection from Call-In provisions and Special Urgency procedures (where relevant) in respect of the decisions taken by the Leader relating to the waste vehicle replacement programme contract, additional funds to the capital programme and the leisure contract which were taken on the 26 April 2023 and 28 April 2023.

## 10. Notification of Urgent Action Taken by the Chief Executive (Recommendation 8)

In line with Urgent Action Full Council Procedure Rule 15, which is set out in the Council's Constitution, the Full Council is required to be informed when the Chief Executive has taken an urgent decision under those provisions.

The decision, which was taken on 5 May 2023, was to require urgent funds to employ extra Housing Officers, who are needed so the Council can support and handle the extra demands that will be placed on the team, following the processing of British Citizenship applications from the British Overseas Territories. We have been informed from the relevant Government Departments (HO/FCDO) that they will be looking to issue determination decisions shortly and therefore we need to be prepared. There was no capacity in the current team to absorb this work.

This decision was reported in Councillors' Information Bulletin [IB/1181](#).

### RECOMMENDATION 8

The Full Council is requested to note the use of the Urgent Action provisions in respect of the decision taken by the Chief Executive relating to the funding and employment of extra Housing Officers which was taken on 5 May 2023.

## 11. Notice of Motion 1- Motion Opposing London Ulez Expansion

99 - 102

This motion was originally considered at the 29 March 2023 Full Council, where the Councillors resolved:

*'To seek advice on the ULEZ expansion scheme from West Sussex County Council as the local authority in the area for dealing with highways and transport-related matters and from the Council's Sustainability and Climate Emergency teams and for the motion as originally worded by the proposer and seconder to be referred to the Full Council Meeting in July 2023 for a decision.'*

To consider, in accordance with Full Council Procedure Rule 1.1-H, the following Notice of Motion to be moved by Councillor Crow and seconded by Councillor Ali.

The requested information is included as the appendix to this item.

## 12. Councillors' Questions Time

There will be a maximum of **30** minutes for Councillors' Question Time (CQT). Councillors may ask questions relating to either a portfolio issue or with regard to the functions delegated to a Committee.

There are **two** methods for Councillors asking questions:

1. Councillors can submit written questions in advance of the meeting and written answers will be provided on the evening of the Full Council.
2. Councillors can also verbally ask questions during the CQT.

Councillors have the opportunity to ask oral supplementary questions in relation to either of the methods above.

**13. Receiving the Minutes of the Cabinet, Overview and Scrutiny Commission and Other Committees including Items for Debate**

To receive the minutes of the meetings of the Cabinet, Overview and Scrutiny Commission and Committees, as listed on page 31, and set out in the appendices to this item and to debate any Reserved Items contained within those Minutes.

*NB: In advance of the meeting Political Groups can identify any items they wish to debate as a Reserved Item. These Reserved Items will then be the only matters to be the subject of debate.*

**14. Supplemental Agenda**

Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.

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